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A12

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Commonwealth Public Service**

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Deposit A12

Administrative and Clerical Officers Association, Commonwealth Public
Service, Federal Executive

<u>Series</u>	<u>Title</u>
A12/1.	Bound carbon copies of letters despatched by the General Secretary of the A.C.O.A.; May 1926 - Dec. 1963. 81 Vols.
2.	General subject files of the Head Office of the A.C.O.A.; c.1917 - 1963. 139 Boxes. <i>See Calendar</i>

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The history of the "H.C." files is as follows:-

When Lanker was General Secretary of A.C.O.A., he was also Secretary of the High Council of Public Service organisations. At first he kept the two files apart, often writing letters from himself as Sec. of A.C.O.A., to himself as Sec. of the H.C. Over the years he tired of this and began filing the one letter in one or other file, depending upon the subject (e.g. there is a Superannuation file in the H.C. series, but none in the A.C.O.A. file). The net result was that by 1947, when Smith took over as General Secretary of A.C.O.A. and someone else became the High Council Secretary, the two series of files were inextricably mixed, and were to all intents and purposes simply the files of the A.C.O.A. (This explains why anyone approaching the High Council for records before 1947 will be told there are none).

In practice, then, the straightforward A.C.O.A. files and those prefixed "H.C." cannot be regarded as separate, and are to be taken as the one series. The A.C.O.A. records held by A.N.U. therefore fall into two series

- (1) Letters
- (2) Subject files.

The subject files are kept in number order, with the H.C. files following the (original) A.C.O.A. files.

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